

Organization Name: Teasdale Apothecary Co.

Title of Job: Apothecary Associate

Wage: 17.50 /hr

Hours of Work: Part-Time 10-15 hours /week

must be available Mondays & Saturdays

Reports to: Director of Operations

Start Date: February 2024

PRIMARY RESPONSIBILITIES

Apothecary Associates are responsible for creating a welcoming, one-of-a-kind and magical shopping experience for customers. They embody the values of the organization, understand and practice sustainability and contribute to a space that is inclusive and inviting for everyone. Associates will assist customers with their shopping needs, perform sales transactions, perform routine cleaning of the space, and occasionally, provide delivery services.

DUTIES

- provide a positive shopping experience for customers by greeting all customers, offering your assistance and supporting in any way you can
- acquire knowledge of products so that customer questions can be properly addressed
- assist in receiving and processing product shipments, including the refills of bulk products
- maintain a high-level of cleanliness in the store by following set guidelines and performing routine cleaning of all spaces
- prepare creative and visually-appealing displays for new merchandise
- promote brand loyalty programs; contribute to content development for social media marketing campaigns
- processing sales transactions using a POS system
- provide prescription delivery services to residential and commercial addresses
- work with a team to create and maintain a pleasant environment for customers and staff
- other duties as required

PHYSICAL DEMANDS

The position requires long periods of standing, regular lifting (1-50 lbs).

SKILLS, EXPERIENCE & ATTRIBUTES

- excellent interpersonal skills; approachable and friendly
- good time and task management skills, including prioritizing and changing tasks easily

- a flexible schedule (available between 9-6, Monday – Friday and 9-2 on Saturday) *(This particular position will require the successful applicant to be available every Monday between 9am-6pm, and every second Saturday between 9am-2pm).*
- experience in retail and performing sales transactions
- capacity to build customer relationships
- takes initiative in completing tasks; follows directions as needed
- accepts feedback and looks for growth opportunities
- Class 5 Driver's License is an asset
- Candidates in this position should be conscious of their impact on the world and be passionate about being part of changing consumer habits by promoting zero-low waste lifestyles and non-toxic products. *Previous retail experience is an asset – but most importantly, it's your mindset!*

Perks of joining the Apothecary Team, include: professional development opportunities, an in-store discount and a fun and flexible team environment.

We're committed to creating an inclusive, equitable, and accessible workplace, reflective of the diverse community we serve – a place where every team member feels valued, respected and supported. We encourage folks who identify as women, Black, a person of colour, Indigenous, 2SLGBTQIA+, persons with disabilities or a member of any traditionally underrepresented community to apply. If we can make this easier through accommodation in the recruitment process, please contact us at hello@teasdaleapothecary.com or at 902-735-2696 ext. 1.

TO APPLY

Please send us your resume and include a brief paragraph telling us why you're the right fit for this role. Applications can be **emailed to:** hello@teasdaleapothecary.com

Applications accepted until the position is filled.

Thank you for your interest, only those selected for an interview will be contacted.